

# East Elementary

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## Meeting Minutes

**Meeting Date:** 05/15/2019 - 2:30pm

**Title:** SIP Team Meeting

**Location:** Room 4

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### I. Attendance

#### Team Members:

Pat Adkisson, Annie Calloway, Donna Davis, Carolyn Frye, Latasha Gatewood, Michelle Goode, Yaronda Kilgo, Matt Lasher, Kimberly Nelson, Rachel Wallon

**Guests:** Wendy Welch, Addison Sykes, Mrs. Veras

### II. Celebrate recent successes

- A. Sykes celebrated students' success in poetry.
- Ms. Veras had a boy who has been working on self-regulating and was able to do so successfully today, independently.
- R. Wallon noticed improvement on test data in her class.
- Ms. Gatewood has approximately 14 students in DLI who are currently reading at, or above grade level.
- Girls on the Run team celebrated the end of their season at the Charlotte Knights baseball game
- M. Goode noticed that teachers are continuing to hold students responsible for learning/reviewing despite having only a limited number of school days remaining.
- M. Lasher shared that Dr. McKinnon and the administrative team are continuing to notice emphasis on vocabulary integration.
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### III. Review and respond to coaching comments

-SIP still needs to be submitted

### IV. Approval of last meeting's minutes

Annie Calloway approved last meeting's minutes Wendy Welch second the motion

### V. Old Business

-Team suggested adjusting agenda so that we are not adjusting the indicators.

-Team needs to decide on the process for the 2019-2020 school year, and who the members of the SIP Team will be.

## **VI. Indicators to Assess-Create-Monitor**

### ***Indicators Assessed***

### ***Objectives Planned For***

### ***Monitor (updates made)***

- Stipend available for summer needs assessment work for those interested who are members of the SIT
- Those who volunteered: D. Davis; A. Calloway; P. Adkisson
- Tentative date for this event: June 17 & 18
- School Improvement Team members for 2019-2020 school year
- SIP agreed to maintain the current members throughout the summer, then re-nominate new members at August workdays for the 2019-2020 school year
- Team will request parents to volunteer and be voted upon for the upcoming school year
- Idea to develop committees that align with the NCStar Key Indicators
- Vision is that each staff member be a part of one of the NCStar Key Indicators
- One staff member will oversee the committee for each Indicator
- Committees will upload minutes into NCStar site
- Feedback from SIT is extremely valuable regarding the master schedule.
- A survey will be sent to staff requesting feedback regarding the master schedule
- EVAAS - To date, many teachers have submitted their roster verification data.
- No questions were shared by the SIT regarding EVAAS data input
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## **VII. Other Business**

### **Action Taken:**

- Ms. Veras shared information about PBIS, as well as the 2019-2020 PBIS plan.
- June 4: Last PBIS day of 2018-2019 school year
- A PBIS survey will be sent out to staff regarding options for June 4 PBIS day
- Reviewed tentative schedule for PBIS day, which will take place on June 4
- Next year, PBIS days will occur during specials classes, so as to not decrease instruction
- Mr. Lasher requested that we consider empowering students to have a voice in decision-making
- Suggestion from team is to create a Student-Leadership / Student Council to be a voice for students
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## **VIII. Next Meeting**

Date: 06/17/2019

Time: 8:30am

Title: Needs-Assessment Meeting

Location: East Elementary

**IX. Adjourn**

3:26pm

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